



I²SL Laboratory Continuous Performance Program

Working Group Planning Call

January 17, 2013, at noon EST

Call in number: 218-844-8230

Participant code: 946629#

GoToMeeting Webinar URL:

<https://www2.gotomeeting.com/join/537708970>

****Please sign in to the webinar and conference call a few minutes early to facilitate the meeting starting on time.****

Proposed Agenda

Time (EST)	Agenda Item	Leader
12:00 p.m.	Welcome and Opening Comments	Mike
12:05 p.m.	Roll Call of Participants	Phil
12:10 p.m.	Review of Notes from Conference Meeting	Mike/Phil
12:15 p.m.	Discussion/Decision of Proposed Program Elements to Pursue: <ol style="list-style-type: none"> 1. Incorporate current standards and components of existing rating systems that are applicable to labs. 2. Incorporate tools that show best practices or case studies. 3. Establish benchmarks, not pre-requisites, to encourage tracking. 4. Minimize cost to utilize such a system. 5. Focus on changing user behaviors. 6. Utilize metering and dashboards to inform occupants. 7. Tiered system that can accommodate both new-comers and experienced owners/users. 8. Choice for outside auditors or self-reporting. 9. Recognize and promote the champion and a team. 10. Other? 	Mike/All
1:00 p.m.	Assignment of Program Element Committee Chairs and Participants	Mike/All
1:10 p.m.	Review of Proposed 2013 Schedule for Program Development	Mike/Phil
1:15 p.m.	Establish Date for Next Group Meeting in March	Mike
1:20 p.m.	Reminder of Voting Rights for I²SL Members	Phil
1:25 p.m.	Review/Restate Meeting Accomplishments	Phil
1:30 p.m.	Adjourn	