On behalf of the International Institute for Sustainable Laboratories (I2SL) [Insert Name of I2SL Chapter.] Board, I would like to take this opportunity to express our sincerest thanks for sponsoring the [Insert Event Name], which took place at [Insert Location Name.]. We rely on generous donations such as yours to help make the chapter and our events successful. We hope that you received a positive response from your organization’s exposure at the event.

I hope that you will consider participating in and sponsoring future [Insert I2SL Chapter Name.] events and activities. You can view information on upcoming events and opportunities on the [Insert I2SL Chapter Name.]’s website at [Insert link to I2SL Chapter Web page.].

Please feel free to reach out to us if you see an opportunity or event you would like further information on. We would welcome your involvement!

Sincerely,

[Insert Signature.]

[Name]

[I2SL Chapter Board Title (i.e., I2SL Emerald City President)]

I2SL