Dear I²SL Chapter Officers,

Now that Daylight Savings Time has officially ended for most of us, it’s a great time to check batteries, turn back your clocks, and refresh your memory of resources available to chapter officers. Below are a few frequently requested resources and topics to help keep your chapter on track as we finish out 2017:

**Money Talks: Financial Resources**

- [Budget Template](#)
- [W-9 Form](#)
- [IRS Approval Document](#)
- [Chapter Treasurer Training webinar](#)

**Chapter Resources Emails**

- [Beating Those Budget Blues](#)
- [Taking Care of Business](#)

**Cheer Squad: Promoting Your Chapter**

- [Chapter Logo Use Guidelines](#)
- [Membership Flyer](#)

**Chapter Resources Emails**

- [Sharing is Caring: Social Media Basics](#)
- [Creating Your Own Chapter Website](#)
- [Members Make the World Go Round](#)

**Executing Excellent Events**

- [Event Report](#)
- [Event Planning Tips From Chapter Champions webinar](#)
- [Basic Event Planning Timeline](#)
- [In-Depth Event Planning Timeline](#)

**Chapter Resources Emails**
School’s Out, But Chapter Events Are in Session!

- **Education Day Success Without Stress**

All these resources and more are available on the [Chapter Resources page](https://www.i2sl.org). If you have an idea for a chapter resource or a best practice you would like to share, please let us know! Thank you for your continued support of I²SL!

Crystal Jones-Arnold and Erin Pittorino
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