

I2SL Landfill Diversion Working Group

August 31, 2017

Attendees: Ilyssa Gordon, Star Scott, Phil Wirdzek, Kathy Ramirez Aguilar, Kelly O'Day Weisinger

****ACTION ITEMS Ongoing from last mtg on 7/27/2017****

1. Please email Ilyssa and Kelly to let us know which focus area(s) you would like to participate on.
2. Please send Kelly any potential panel questions

Conference session is C-3 with three presentations as part of a 2-hour session

- 20 minutes each (60 minutes total) + 10 minutes of consolidated questions for presenters
- 45 minutes for panel, to begin at 9:10am sharp
- Kathy to keep timing on track
- There is a session break at 10am so ok to go over a few minutes if needed.

Ilyssa re-sent the final version of the thank you letter to Phil. Kathy will re-send the email contact info of the 3 invited/confirmed panelists. Phil to move the letter to I2SL letterhead and send the letter out (by email), thanking the panelists for serving on the panel. Phil should copy Kelly, Ilyssa, Kathy, Star, Allison, and Allen on the email/letter.

- Ilyssa, Kelly and Kathy will follow up with the panelists to invite them to interview with us ahead of time (i.e. mid-late Sept).
- This and the benchmarking information will inform the short presentation that Kathy makes and the questions we pose & facilitate. Thanks to Allen who sent questions to Kelly; Kathy will also think about questions to add.
- Make sure panelists know that they won't be presenting with slides, but will be participating in a facilitated discussion.

VWR is not attending the conference. They are being bought out and restricted??

- Kelly is going to send a note or call VWR as a customer to express disappointment. Others are encouraged to do the same.

Kelly and Ilyssa to touch base regarding focus area plans and then follow-up with the focus area groups.

Copied from 7/27/notes:

Focus area: Purchaser side – benchmark purchaser efforts at landfill diversion

- Star Scott volunteered for this group
- Ilyssa Gordon will facilitate this group

Focus area: Supplier side – benchmark of supplier options and existing supplier strengths

- Working group could start by interviewing the conference panelists to understand existing efforts.
- We hope this is the beginning of a partnership to engage with them moving forward beyond the conference.
- Kelly to facilitate this group
 - o Set up calls with panelists and include Kathy
- Kathy to join this group

Focus area: Conference Planning – overlap from the two other areas or independent participation